

City of Clearwater, Kansas
Sedgwick County
Planning Commission - **MINUTES**
August 2, 2022
Clearwater City Hall
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order

Lyle Berntsen called the meeting to order at 6:32 p.m.

2. Roll Call

Deputy City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Lyle Berntsen, John Hurley, Kenny Watson and Ryan Karrick were present. Samantha Warkins, Michael McBee and J.J. Riggins were absent.

The following staff member was present:

Courtney Zollinger, City Administrator; Carol Reitberger, Deputy City Clerk. Eythan Hurley was also present.

3. Approve Minutes from July 5, 2022

Motion: *Hurley* moved, *Watson* seconded to approve the minutes of July 5, 2022 as presented. The motion passed unanimously 4-0

4. Public Forum

Nothing at this time.

5. Public Hearing

Nothing at this time.

6. Other Business:

a. **Action - By-laws**

The first line in Section 3. Disqualification will be removed.

Motion: *Hurley* moved, *Karrick* seconded to approve the Planning Commission By-Laws with the above change. Voted and passed unanimously. 4-0

Courtney Zollinger, City Administrator stated later in the year there will be a plat from Shaun Weaver in Park Glen Estates, a lot-split on Wood Street and will review the zoning and subdivision ordinances.

7. Adjournment

With there being no other business, *Karrick* moved, *Watson* seconded to adjourn the meeting. Voted and passed unanimously 4-0

The meeting adjourned at 6:49 p.m.

CERTIFICATE

State of Kansas }

County of Sedgwick }
City of Clearwater }

I hereby certify that the foregoing is a true and correct copy of the approved minutes of the August 2, 2022, Planning Commission meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 6th day of September 2022.

Carol Reitberger, Deputy City Clerk, Secretary

Lyle Berntsen, Chairperson

City of Clearwater, Kansas
Sedgwick County
Board of Zoning Appeals - **MINUTES**
August 2, 2022
Clearwater City Hall
129 Ross Avenue Clearwater, KS 67026

1. Call meeting to order

Lyle Berntsen called the meeting to order.

2. Roll Call

Deputy City Clerk called the roll to confirm the presence of a quorum. The following members were present: Lyle Berntsen, Kenny Watson were present. Michael McBee, Samantha Warkins and J.J. Riggins were absent.

3. Approval of Minutes from July 5, 2022

Motion: *Watson* moved, *Berntsen* seconded to approve the minutes of the July 5, 2022 as presented. The motion passed unanimously. 2-0

4. Other Business

a. **Action – By-Laws**

Section 1. Regular meetings changed meeting times to 6:30 p.m.

Motion: *Watson* moved, *Berntsen* seconded to adopt the by-laws with the change. Voted and passed unanimously. 2-0

City Administrator Zollinger stated later in the year there will be a variance on Wood Street and something from Shackelford Machine.

5. Adjournment

With there being no other business, *Watson* moved, *Berntsen* seconded to adjourn the meeting. Voted and passed unanimously. 2-0

The meeting adjourned at 6:54 p.m.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I hereby certify that the foregoing is a true and correct copy of the approved minutes of the August 2nd, 2022, Board of Zoning Appeals Board.

Given under my hand and official seal of the City of Clearwater, Kansas, this 6th day of August 2022.

Carol Reitberger, Deputy City Clerk, Secretary

Lyle Berntsen, Chairperson