

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
June 14, 2022
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:00 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Tim Robben, Tex Titterington, Crystal Walter, Justin Shore and Chad Pike were present.

The following staff members were present:

Courtney Zollinger, City Administrator, Jaye Poe, City Clerk, Cole Hollis, Jared Dinwiddie, Michael Cowherd, Chadd Posch, Kirk Ives and Trisha Nichols. Justin Patrick was present via Go To Meetings. School Board Members were also present.

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda. Zollinger stated item 9b Petitions for Indian Ridge needed to be added. Mayor Ussery called for a motion to approve the agenda as modified.

Motion: *Walter* moved; *Pike* seconded to accept the agenda as modified. Voted and passed unanimously.

4. Joint Meeting with School Board

Mayor Burt Ussery presented a PowerPoint with information on the happenings in Clearwater. This presentation had information on Mil Levy current and history, current and past census information, population past-present and future growth, inflow/outflow of jobs in clearwater and tax information. Superintendent, Chris Cooper spoke about the declining enrollment happening in not just Clearwater, but many other places. This year they have had the fewest number of kids enrolled in the last 20 years; the school enrollment initially peaked in 2009. He went over the assessed valuation history for current and previous years. The High school could house up to 600 students but currently only 355 students are enrolled, he pointed out that they would be able to handle the expected growth of the city. The freshman class of 2023 is the largest class currently at 100 students and there are 54-55 Kindergarten students currently. The school is hoping to expand their pre-k as they are full now and have a large wait list. Chris Cooper wanted to point out that they would like to have better communication with the City. The City and the school are both using Bowercomm for marketing at the moment. The school also went through a strategic planning process this year. With less staff, the school may be doing online virtual classes. The school levies 3.5 Mills for the Recreation Commission and .5 of that goes to the employee benefits.

5. Public Forum

None.

6. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes
Claims and Warrants
Approve Hire Seasonal
Approve Mayoral Appointments

Motion: *Shore* moved; *Walter* seconded to approve the consent agenda. Voted and passed unanimously.

7. Fire Department Fleet Evaluation

Mike Wilbur was present via GoTo Meetings. Mike wanted to point out the great volunteer staff that Clearwater has. They do a great job given the age of the fleet that Clearwater currently has. There are typically 3 problems throughout: Overweight trucks, rust and changing of tires. 3 of Clearwater's trucks are overweight: Tender 72, Brush 71 and Brush 1. He had suggested to the Fire Chief to take Tender 72 out of service permanently, which has been done. It would be a good idea to have a part time staff to keep and maintain data on maintenance of the vehicles. The trucks should be inspected weekly and sent out annually to be checked.

8. Staff Reports:

- Administration Office – Courtney Zollinger – Tim Robben asked if the Fire Department or Police Department handles the complaints of fireworks. Kirk stated that the Police Department does but it should go through 911.
- Fire Department –Jared Dinwiddie updated that they received the fob for the school.
- Police Department – Kirk Ives –Pike asked why the arrests were up, Kirk replied he thinks it is just because of the summer season. The flock cameras are being utilized every day. Robben asked where the job listing of the FT Officer is currently being advertised. Zollinger replied it is on LKM website, City website and working on Indeed. Ives also stated that the Police Department got the key fobs from the school.
- Park – Chadd Posch added that the 360 cameras at the east and west park shelters are installed and should be operational by Tuesday of next week. Shore asked what the mixing board at the pool was for, Posch stated it was for the PA system. Titterington asked if SKT is still going to offer the free wi-fi for the shelters. Posch stated it had not been done as of today.
- Public Works – Cole Hollis – Shore asked about the ponds and discharge. Hollis stated that the passed for the last 7 months and failed in May barely. This is due to all the rain. Walter asked about replacing the flags that are frayed, Hollis stated they are usually replaced as they are needed.
- Senior Center – Amber Ives updated that they had a lunch and learn cookout today at the Senior Center with a good turnout of residents and City staff, the Chief of Police cooked some hot dogs and hanburgers. The lunch bunch will be next Wednesday.

9. Business

a. Housing Survey Contract

The housing survey services from South Central Kansas Economic Development District (SCKEDD) will help identify "improvement district" areas of Clearwater that could be eligible grants such as Community Development Block Grant, EDA Development Grants, Community Facilities, Water/ Sewer improvements, Slum and Blight Demolition, CDBG Economic Development Grant, CDBG Urgent Needs, or Commercial Rehabilitations. To qualify the area must meet a low to moderate income ratio. Clearwater as a whole does not qualify as low to moderate income. By completing a housing survey, we hope this will identify sections of town that could qualify for some of these grants.

Motion: *Shore* moved; *Pike* seconded to approve the Housing Survey Contract. Voted and passed unanimously

b. Petitions for Indian Ridge

Accept the Petition for Phase 1 (South End) Indian Ridge Paving

Motion: Titterington moved; **Robben** seconded to accept the Petition for Phase 1 Indian Ridge Paving. Voted and passed unanimously

Adopt Resolution 10-2022 Authorizing and Proving for the making of the paving improvements

Motion: Robben moved; **Walter** seconded to adopt Resolution 10-2022. Voted and passed unanimously

Accept the Petition for Phase 2 Indian Ridge (North End) Paving

Motion: Pike moved; **Robben** seconded to accept the Petition for Phase 2 Indian Ridge Paving. Voted and passed unanimously

Adopt Resolution 11-2022 Authorizing and Proving for the making of the paving improvements

Motion: Titterington moved; **Pike** seconded to adopt Resolution 11-2022. Voted and passed unanimously

Accept the Petition for Phase 1 Indian Ridge Sewer

Motion: Walter moved; **Pike** seconded to accept the Petition for Phase 1 Indian Ridge Sewer. Voted and passed unanimously

Adopt Resolution 12-2022 Authorizing and Proving for the making of the sewer improvements

Motion: Titterington moved; **Pike** seconded to adopt Resolution 12-2022. Voted and passed unanimously

Accept the Petition for Phase 1 Indian Ridge Water

Motion: Robben moved; **Walter** seconded to accept the Petition for Phase 1 Indian Ridge Water. Voted and passed unanimously

Adopt Resolution 13-2022 Authorizing and Proving for the making of the Water improvements

Motion: Pike moved; **Titterington** seconded to adopt Resolution 13-2022. Voted and passed unanimously

Accept the Petition for Phase 1 Indian Ridge Stormwater

Motion: Pike moved; **Titterington** seconded to accept the Petition for Phase 1 Indian Ridge Stormwater. Voted and passed unanimously

Adopt Resolution 14-2022 Authorizing and Proving for the making of the Stormwater improvements

Motion: Robben moved; **Titterington** seconded to adopt Resolution 14-2022. Voted and passed unanimously

10. Governing Body

Walter – None.

Shore – None.

Pike – None.

Titterington- None.

Robben- CRV is up to 39 missing days in 6 months of service. Response time for ambulance increased from 15-18 minutes since January he thinks.

Ussery – Wanted to formally acknowledge the painting of Yvonne Drive. The City has been contacted by Cox Communications. They are wanting to come to Clearwater to offer their services and Mayor Ussery wanted that to be public knowledge.

11. Executive Session

Motion: Shore moved, **Pike** seconded to recess into executive session to discuss the acquisition of real estate, to include the city attorney and the city administrator. We will reconvene the

open meeting in the City Council Chamber at 8:15 p.m.

Mayor Ussery called the meeting back to order at 8:14 p.m. and stated there was no action taken.

12. Budget Discussion – 2023

The Senior Center/Department on Aging, Police Department, Fire Department, Court, Pool, Museum Building, Library Building, Special Project and Debt Service were all discussed. Shore suggested to start putting money aside for expanding the Senior Center, a building for the Police Department maintenance and storage and Mayor Ussery mentioned the concessions at the Sports Complex needing updated.

13. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

Motion: *Titterington* moved; *Robben* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 9:25 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the June 14, 2022, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 28th day of June 2022.



Jaye Poe, City Clerk