

TO City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
January 25, 2022
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The Deputy City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers; Tim Robben, Tex Titterington, Chad Pike, Crystal Walter, and Justin Shore were present.

The following staff members were present:

Courtney Zollinger, City Administrator, Carol Reitberger, Deputy City Clerk, Amber Ives, Cole Hollis, Chief Jared Dinwiddie, Justin Patrick and Chief Kirk Ives. Chadd Posch was present in go to meeting.

Tricia Nichols and Jaye Poe were also present.

3. Approval of Agenda

Motion: *Walter* moved; *Shore* seconded to approve the agenda as presented. Voted and passed unanimously.

4. Public Forum

None

5. Consent Agenda

- a. Previous Council Meeting Minutes
- b. Claims and Warrants

Motion: *Shore* moved; *Pike* seconded to approve the consent agenda as presented. Voted and passed unanimously.

6. Staff Reports

- a. Administration Office – Courtney Zollinger – Zollinger reported the Art Walk is April 1st. Annual curbside clean up is April 16th. Also trying to schedule Shred-It for April 23rd from 9-12. Zollinger is looking for volunteers from the Council.
- b. Fire Department – Jared Dinwiddie – Dinwiddie reported that Sedgwick County Radio Communications will be performing an upgrade of the department’s 800 radios on the 27th. Dinwiddie will be looking for grants to help with the cost when it comes time for an upgrade. This is just an overdue scheduled maintenance on the radios.
- c. Police Department – Kirk Ives – Council had no questions.
- d. Park – Chadd Posch – Council had no questions.
- e. Public Works – Cole Hollis –Pike asked about the streetlights around town still being purple. Cole stated a problem with other surrounding cities.

- f. Senior Center – Amber Ives – Mayor asked about the door getting fixed. Ives stated all was fine with the door.

7. Business

a. Special Event Permit – 2022 Art Walk

In 2016 City Council established an application process to close roads for special events. This was to create a more coordinated process, so the city departments are aware of the street closures.

The annual Art Walk will be held April 1, 2022, from 6:00 to 9:00 pm The event has requested road closures between 5:00 pm to 9:30 pm to allow for safe set up, attendance and tear down.

The road closure includes Ross Ave between Byers and Gorin because the Masons would like to participate in the event this year.

This event is hosted by the Clearwater Community Foundation and sponsored by various Clearwater organizations and businesses.

Motion: *Titterington* moved, *Robben* seconded to approve the Special Event permit for the 2022 Art Walk as presented. Voted and approved unanimously.

b. Consider Resolution 05-2022 Complimentary Beverages 2022 Art Walk

Since 2015, the Clearwater Community Foundation has hosted a Spring Art Walk in various locations in the downtown area of Clearwater. A few businesses have requested permission to provide complimentary wine and other alcoholic beverages at their place of business. Alcohol Beverage Control allows a non-profit organization to make this request for promoting the arts with the local governing body approval by ordinance or resolution.

The 2022 Art Walk will be April 1, 2022, starting at 6:00 p.m.

The proposed resolution is required pursuant to KSA 41-104(i) which states that “the serving of complimentary alcoholic liquor or cereal malt beverage on the unlicensed premises of a business by the business owner or owner’s agent at an event sponsored by a nonprofit organization promoting the arts and which has been approved by ordinance or resolution of the governing body of the city, county or township wherein the event will take place and whereby the director of the alcoholic beverage control has been notified thereof no less than 10 days in advance. “

Motion: *Walter* moved; *Pike* seconded the motion to approve Resolution 05-2022 allowing complimentary beverages at the 2022 Art Walk as presented. Voted and approved unanimously.

c. Annual Fireworks Show – Victory Pyrotechnics

Victory Pyrotechnics has agreed to do the annual Clearwater July 4th fireworks show. The contract is the same as last year and the show will be on Monday, July 4th, 2022.

The city has budgeted \$8,000. For the July 4th fireworks show.

Motion: *Titterington* moved, *Pike* seconded the motion to approve the Annual Fireworks Show with Victory Pyrotechnics and allow the Mayor to sign the contract with Victory Pyrotechnics.

d. Authorize Purchase of Fire Pumper Truck

During the 2022 Budget discussion and adoption council approved to purchase a new pumper truck for the Clearwater volunteer Fire Department.

The Department currently has on 1999 engine in service. A fire truck life is around 15-25 years, and the 1999 engine is in that range. While it is still in working condition the City should consider a replacement for the frontline and move the 1999 to a secondary engine.

It is important for the department to have dependable apparatuses to meet the needs of the community and the townships and service supports.

Clearwater Fire researched the different manufacturers of trucks and decided to go with Pierce. Pierce offers all the options that the fire department is seeking in a new custom apparatus. In addition, there are a few firefighters are already familiar with Pierce apparatus and are aware of its capabilities and performance. Pierce has local certified techs that will not require a delay in any maintenance issues with the apparatus.

Zollinger reached out to Volunteer Financing Services after the fire department decided on a Pierce Fire Truck. The company works with Pierce directly for volunteer fire departments.

The Pierce Enforcer Pumper with options is \$695,961.85. A prepay discount is available that will reduce the purchase price and there is an additional \$5,000 added to the total to be applied to any changes during the build that department sees that needs to be made prior to completion. Total purchase price with the pre-pay discount is \$674,025.83.

With equipment reserves the City will be able to put \$200,00 cash towards the purchase of the truck. The City would then finance \$474,025.83 @ 2.88% for 15 years. Annual payment is \$39,363.67. First payment will be due 1 year after close.

Chief Dinwiddie stated when the truck is ready it will be driven to Clearwater. They will provide 40 hours of training. Dinwiddie will schedule with everyone to train with the new truck. The expected arrival date is tentatively scheduled for July 2024.

Motion: *Titterington* moved; *Walter* seconded to authorize the purchase of the Pierce Fire Pumper Truck as presented. Voted and approved unanimously.

e. Consider Re-Design of City Logo

Zollinger stated the governing body has been discussing implementing a marketing plan for Clearwater. Staff believes this would be a good opportunity to go through a re-design of the current city logo with the help of House of Sharp, a Wichita company. We would like to keep the windmill as part of the logo as well as the blue but update the type face and shape of our logo where we could use it for marketing purposes on different platforms.

City Staff would work with House of Sharp to produce different options to bring to council before a final design is selected.

Along with a new logo City Staff asked if House of Sharp would quote a custom lobby sign for city hall that would hang in the entrance after the window from the old cemetery office has been removed and filled.

Zollinger stated the cost is \$100 per hour for the design. Rose with House of Sharp believes it won't take more than 5 hours of design time. With the price the city would receive pdf and

vector files of the new artwork, modifications of unique design choices, and the branding page of the pantone colors.

Zollinger stated that she has asked Crystal Walter to also be a part of the process with House of Sharp. Walter works in this field and will be asset to have during this process.

Motion: *Robben* moved; *Shore* seconded to have House of Sharp produce a re-design logo for the City of Clearwater not to exceed \$500.

8. Governing Body Comments

Walter - nothing to report- asked about sanding road at 4th and Ross ahead of the storm later in week

Shore - stated he would be going to Government Day in Topeka if anyone would have anything for him to discuss while there

Pike - nothing

Titterington - nothing

Robben - nothing

Ussery - would like Parks to check the safety fence at the end of every day to make sure it is visual. Posch said he would and would ask Multicon to do the same.

9. Executive Session

Motion: *Titterington* moved, *Pike* seconded to recess into executive session pursuant to non-elected personnel to discuss specific personnel matters, to include the City Administrator and the City Attorney. The City Council will reconvene the open meeting in the City Council Chamber at 8:01 p.m.

Council came out of executive session with no action taken.

Mayor Burt Ussery invited Jaye Poe from the audience to the front. He then asked if she would accept the City Clerk position. She stated yes.

Motion: *Robben* moved, *Walter* seconded to approve Jaye Poe as the new City Clerk for the City of Clearwater beginning January 25, 2022, with a pay of \$22.00 per hour. Voted and passed unanimously.

10. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

Motion: *Shore* moved; *Pike* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 8:05 p.m.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Carol Reitberger, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the January 25, 2022, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 8th day of February 2022.

Carol Reitberger, Deputy City Clerk