

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - MINUTES
August 28, 2018
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Ussery called the meeting to order at 6:30 p.m. followed by the Invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery and Councilmembers; Yvonne Coon, Shirley Palmer-Witt and Tex Titterington were present.

Laura Papish and Chris Griffin were absent

The following staff members were present:

Ron Marsh, City Administrator; Courtney Meyer, City Clerk; Bill Hisle, Chief; Scott Cooper, Director of Emergency Services; Ernie Misak, Director of Public Works; Austin Parker, City Attorney.

Others present: Ryan Vogel, Kayla Bennett, Samantha Church, Ashlyn Wright, Caitlyn Johnson, McKenzie Tripp, Autumn Hampton, Lindsey Deselms, Angelina Greiner, John Van-Klei III, Kristina Titterington, William Thomas

3. Approval of the Agenda

Mayor Ussery asked if there were any modifications to the agenda. Marsh stated no.

Mayor Ussery called for a motion to approve the agenda as presented.

Motion: Coon moved, Palmer-Witt seconded to accept the August 28, 2018 agenda as presented. Voted and passed unanimously.

4. Public Forum

None

5. Approve Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes 08/14/18 Council Meeting
Klausmeyer Bleacher Rental Agreement
Ninnescah Township Fire Agreement
Ninnescah Township Road Maintenance Agreement
Mayor Appointments
Tim Robbins – Paramedic – Emergency Services
Noa Pace – Cadet – Emergency Services

Motion: Titterington moved, Coon seconded to approve the consent agenda as presented. Voted and passed unanimously.

6. Claims and Warrants

Meyer stated that the claims and warrants were \$609,060.31 and stated that \$520,000 was due to bond

and interest payments.

Chris Griffin enters at 6:33

Motion: *Titterington* moved, *Coon* seconded to pay the claims and warrants as presented. Voted and passed unanimously.

7. Staff Reports

- a. Police – Bill Hisle – Updated council on day to day operations of cases. Reported that all funds that were stolen from the Clearwater PTO were returned in full.
- b. Emergency Services – Scott Cooper – 3 Fire call and 16 EMS calls, received 2 calls today at the same time and Sedgwick County reported to the one at the school since EMS was already on the call at the nursing home. Public relation activities is starting to increase this time of year. Saturday Emergency Services took delivery of the new boat from the Firehouse Subs Grant and 8 people were trained. Jump kits arrived and are in use. Sedgwick County Fire District #1 meeting is 9am to 11am this week.
- c. Public Works – Ernie Misak – Reported the sewer ponds passed the last sampling and will not be discharging in September. They are working on authorization to treat the fish in the cells from the State. Retesting for collar forms on water. Reported 2 water leaks. One was at Garvey and this was the 3rd time a leak has occurred in the same 30-foot section.

Mayor Ussery asked if we can cost share with Garvey and Misak reported that the leaks are 100% city responsibility.

Misak reported the Chisholm Ridge ponds were strained and some of the algae has gone away on its own. Chisholm Ridge Phase 3 water was completed except the services haven't been put in. Miles still has 28 days to complete the project. Street bids for Phase 3 went out on Friday.

8. Business

a. Consider an Ordinance Requiring House Numbers

The City of Clearwater does not have an ordinance requiring address numbers to be placed on a residence. There are several homes within the City that do not display the house number on the home which makes it difficult for Police, Fire, EMS and Public Works to locate the home if they are called to the house.

Implementing the ordinance would require any current home or new build to have a visible house number. Existing homes will need to comply by a specified date as set by Council. A fine may be charged if the numbers are not displayed in the proper manner by the established deadline. The City will assist existing homeowners by offering numbers and installation at no charge until the established deadline. A separate fee can be established for the installation of house numbers after that date. Residents can also elect to provide & install their own numbers as long as they meet the specifications of the ordinance.

Staff would like to allocate \$600.00 from discretionary to help fund this project. Inexpensive house numbers can be purchased for less than \$.50 each if residents choose to have the City install them.

Laura Papish enters at 6:54

Council discussed and would like to see the ordinance and agreed the ordinance needs to simply state the house number should be mounted in the front of the house, visible from the street and numbers on the curb do not qualify. The prepared ordinance specifically called out locations on the property where the house number could be located and felt that it was not necessary for the house number to be located on the "right" side of the door.

Council like the ordinance and asked staff to move forward but simplify the wording.

9. Administrators Report

- The Mayor has asked staff to look at the incentive programs currently in effect and review them for clarity and defensibility. Once that is complete I will present any recommended changes to Council. If any of you have any comments or input regarding the incentives, please call, email or come see me.
 - Final pool report is attached for your perusal. Increase in overall revenue can be attributed to the \$.25 increase in daily admission and an increase in the number of memberships sold.
 - Wildcat Painting is scheduled to repaint the pool in September at no cost to the City.
 - Street and drainage plans for Chisholm Ridge Phase 3 went for bid last Friday. Bid letting is September 6th at 1:30pm.
 - Staff met with members of the Fall Festival committee last Thursday to coordinate needs and make sure everyone knew what was going on. Also finalized parade route and venue layouts for park.
 - Phone installation is complete and went smoothly.
 - League of Kansas Municipalities annual conference is October 7-8 in Topeka. Please let Courtney know if you want to attend.
 - Mulvane Coop CEO, Allen Woodward, called and said they had followed the Facebook reports about the noise complaint coming from the property. He wanted the City to know that the Coop invested about \$15,000 into dampening the noise.
- Papish asked if the Coop would be able to paint the grain elevator. Marsh said he would ask.

10. Governing Body Comments

Coon had nothing to report

Papish stated the Chamber of Commerce Halloween will be downtown this year. Also, could the Emergency Service Wes Tackett Sign be moved to a location that was visible since the shelter was put in front of the sign. She also stated that the fire hydrant near Park and Prospect has a lot of volunteer trees near it and Cooper might want to look at it to see if they are in the way. She also asked if the Park Advisory Board should be considering Pickleball courts. Marsh reported that it was already on their list.

Palmer-Witt had nothing to report

Titterington asked with the house number ordinance he would like to know what the notification process will be when the ordinance is brought back to council.

Griffin had nothing to report

Ussery asked if the new signs have been put up on the highways yet. Marsh said he didn't think so but would look into it.

11. Executive Session

Mayor Ussery called for a motion to recess into executive session to discuss the acquisition of real estate to include the City Administrator. The open meeting will reconvene in the City Council Chamber at 7:20 p.m.

MOTION: *Papish* moved, *Coon* seconded to recess into executive session pursuant to the discussion of acquisition of real estate. Voted and passed unanimously.

Mayor Ussery called the meeting back to order at 7:20 pm and stated there was no action taken.

12. Executive Session

Mayor Ussery called for a motion to recess into executive session pursuant to non-elected personnel to discuss specific personnel matters, to include the City Administrator. The City Council

will reconvene the open meeting in the City Council Chamber at 7:35 p.m.

MOTION: *Palmer-Witt* moved, *Papish* seconded to recess into executive session pursuant to the discussion of non-elected personnel. Voted and passed unanimously.

Mayor Ussery called the meeting back to order at 7:35 pm and stated there was no action taken.

Griffin questioned the badge form that was in his mail box. Meyer stated that all council needed to fill it out and turn it in and have a picture taken in order to receive a badge as part of the Emergency Action Plan. The information at the top of the form was required but the medical information was optional. If you choose to put your medical information on the form it will be displayed in a QR code on the badge.

13. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

MOTION: *Palmer-Witt* moved, *Coon* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:32 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the August 28, 2018 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 11th day of September 2018


Courtney Meyer, City Clerk

