

**City of Clearwater, Kansas**  
Sedgwick County  
City Council Special Meeting - **MINUTES**  
August 17, 2021  
Clearwater City Hall – Council Chambers  
129 E. Ross Avenue Clearwater, KS 67026

**1. Call to Order**

Mayor Burt Ussery called the meeting to order at 6:00 p.m. followed the invocation and flag salute.

**2. Roll Call**

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Chris Griffin, Shirley Palmer-Witt, Chad Pike, Crystal Walter and Justin Shore were present.

The following staff members were present:  
Courtney Zollinger, City Administrator.

**3. Approval of the Agenda**

**Motion: *Palmer-Witt*** moved, ***Walter*** seconded to approve the agenda as presented. Voted and passed unanimously.

**4. Executive Session**

**Motion: *Shore*** moved; ***Pike*** seconded to recess into executive session pursuant to non-elected personnel to discuss specific personnel matters, to include City Administrator. The City Council will reconvene the open meeting in the City Council Chamber at 7:00 p.m.

Mayor Ussery called the meeting back to order at 7:00 p.m. and stated there was no action taken in executive session.

**Motion:** Palmer-Witt moved; Pike seconded to authorize staff to negotiate a potential candidate for the city clerk position. Voted and passed unanimously.

**5. Adjournment**

With no further discussion Mayor Ussery called for a motion to adjourn.

**MOTION: *Shore*** moved; ***Palmer-Witt*** seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:10 PM

**CERTIFICATE**

State of Kansas        }  
County of Sedgwick   }  
City of Clearwater    }

I, Courtney Zollinger, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the August 10, 2021 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 24th day of August 2021.

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Courtney Zollinger, City Clerk