

**City of Clearwater, Kansas**  
Sedgwick County  
City Council Meeting - **MINUTES**  
August 13, 2019  
Clearwater City Hall – Council Chambers  
129 E. Ross Avenue Clearwater, KS 67026

**1. Call to Order/ Invocation and Flag Salute**

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

**2. Roll Call**

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery Councilmembers; Chris Griffin, Tex Titterington, Shirley Palmer-Witt, Laura Papish, and Yvonne Coon were present

The following staff members were present:

Ron Marsh, City Administrator; Courtney Meyer, City Clerk; Bill Hisle, Chief; Ernie Misak, Public Works Director; Austin Parker, City Attorney; Jared Dinwiddie, Fire Chief;

Others Present: Justin Shore

**3. Approval of the Agenda**

Mayor Ussery asked if there were any modifications to the agenda. Marsh stated no.

Mayor Ussery called for a motion to approve the agenda presented.

**Motion: *Papish*** moved, ***Palmer-Witt*** seconded to accept the agenda as presented. Voted and passed unanimously.

**4. Public Forum**

None

**5. Approve Consent Agenda**

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes 07/23/19 Council Meeting  
Claims and Warrants  
07/10/19 = \$77,821.86  
Mayoral Appointments  
Kelly Mize – Library Board  
Klausmeyer Dairy Farm Bleacher Rental Agreement

**Motion: *Palmer-Witt*** moved, ***Titterington*** seconded to approve the consent agenda as presented. Voted and passed unanimously.

**6. Staff Reports**

- a. Police Department – Bill Hisle –asked if council had any questions from his report. Titterington commented on the new drug drop off in the police department. He asked if people could drop illegal drugs off. Hisle stated no that the box is intended for prescription drug drop off only. If people wanted to turn in illegal drugs, they could bring them in to the station and an officer

would then dispose of them in the appropriate manner. Mayor Ussery stated the reminders about school starting on Facebook were very good. No further comments or questions for Chief Hisle

- b. Public Works – Ernie Misak – asked if council had any questions from his report. Council had no questions.
- c. Fire – Ron Marsh – Marsh reported that were 3 EMS calls since the last council meeting. As of 7/31 there were no further EMS calls. However, in the last 2 weeks there has been 6 medical calls and 3 fire calls. All calls were answered and responded to by a Clearwater volunteer

## 7. Public Hearing – 2020 Budget

Mayor Ussery called for a motion to open the Budget Hearing at 6:37. **Coon** made the motion and **Papish** seconded. Voted and passed unanimously.

Marsh stated the expenditures for the 2020 budget are set for \$5,275,026, taxes are set for \$1,022,230, and the mill levy is set for 62.357.

There were no comments for the budget hearing.

Mayor Ussery called for a motion to close the Budget Hearing at 6:38. **Coon** made the motion and **Palmer-Witt** seconded. Voted and passed unanimously.

**Motion:** **Coon** moved, **Palmer-Witt** seconded to adopt the 2020 budget. Voted and passed unanimously.

## 8. Business

### a. Consider Facility Agreement

Aging Projects, Inc. (API) provide Title III Nutrition Program to persons 60 years of age and older.

The agreement is for one year and outlines the responsibilities of both parties in providing this valuable service to the senior citizen population of Clearwater.

The City Attorney has reviewed and approved the document.

Mayor Ussery asked if the Director had the authority to sign a document like this. Attorney Parker stated that that it would better if they Mayor signed it.

**Motion:** **Titterington** moved, **Coon** seconded to approve Mayor to sign the Aging Products Facility Agreement. Voted and passed unanimously.

### b. Consider Ordinance 1051 adopting 2019 Uniform Public Offense Code

Marsh stated this ordinance is annual and this is to update the code to match State Statutes. The changes are noted in the July issue of the Kansas Government Journal

**Motion:** **Griffin** moved, **Titterington** seconded to ordinance 1051. Coon, yea; Papish, yea; Palmer-Witt, yea; Titterington, yea; Griffin, yea. Voted and passed unanimously.

### c. Consider Ordinance 1051 adopting 2019 Standard Traffic Ordinance

Marsh stated this is also an annual update to match State Statutes.

**Motion:** **Coon** moved, **Griffin** seconded to ordinance 1052. Coon, yea; Papish, yea; Palmer-Witt, yea; Titterington, yea; Griffin, yea. Voted and passed unanimously.

## 9. Administrators Report

- The new scoreboard is up at the Sports Complex.
- Staff has had a discussion with Waste Connections on contamination issues they are seeing in the Curbside Single Stream service at their Recycle Center in South Hutchinson. Waste Connections wants to be up front and transparent about what they are doing. Recycle Commodities are at their lowest, and when you add a high percentage (28-30%) of contamination to the recycle materials there is no value in the single stream materials. When they have a load of Single Stream material with that much contamination, they have no other choice but to landfill fill some of this material. They have spent millions of dollars on the Recycle Center and want to continue to provide curbside single stream service and customers to continue to recycle. In an effort to hopefully reduce the amount of contamination that they are seeing, Waste Connections has provided a flyer that we will include as an insert in the next utility bill and have posted to our City Web Site and the City Facebook page.
- In other recycling news, the Mason's have discontinued their recycling of cardboard on the 1<sup>st</sup> and 3<sup>rd</sup> Saturdays of the month. The facility in Harper where they took the bundled cardboard has shut down and hauling to the facility in Wichita is not cost efficient (more selective and pays less). They have cleaned up the building and hauled the remaining cardboard out.

Council questioned the waste oil disposal and if it was closed. After discussion it is determined that ALL materials that were recycled at the center are no longer recycled including waste oil.

- Don Armstrong from Armstrong Surveying will be surveying the vacant lot at 100 E. Ross this week. The adjacent property owner has asked the City to remove the wooden posts along the property line claiming several are on his property and it will make maintenance of the area easier. Staff sees no reason for the posts to be there but do not want to encroach upon the adjacent property. We have requested a survey to ensure we are aware of existing property lines and remove only the posts on City property. The cost for the survey is \$300.

Mayor Ussery asked that once the survey is done, staff should bring any requested changes to the property back to council. There needs to be discussion on whether the wooden posts should be removed. Right now, they are a barrier to protect the other property.

- From the Library Director: Summer Reading 2019 is done and "in the Books". You can check our website or drop by the Library to see the Finisher list. We had 7 finish the Dog Day tickets. We had a total of 250 people sign up for Summer Reading with 132 finishing (that is over half). We had a total of 34 programs with a total of 1,132 attending. A great year!
- New fire department patch graphic
- City Hall exterior restoration work is scheduled to begin on August 19<sup>th</sup>, weather permitting.
- The League of Kansas Municipalities Annual Conference is Oct 12-14 in Overland Park, KS. If any member of the Governing Body would like to attend, please let Courtney or I know as soon as possible.
- Planning a Council Workshop on October 29<sup>th</sup> at 6:30. Topics will be Personnel related items.

## 10. Governing Body Comments

Griffin asked if the property on Tracy got cut. Marsh answered Yes.

Titterington had nothing to report.

Palmer-Witt had nothing to report

Papish asked if we would put a sign that the recycle center is closed. She also mentioned that the City of Oxford had a First Responder program to look at if we were still developing ours. She also mention the truck and trailer she has mentioned is still there.

Coon mentioned there is still a junk yard next to her.

**11. Executive Session**

**MOTION:** *Palmer-Witt* moved; *Papish* seconded to recess into executive session pursuant to non-elected personnel to discuss specific personnel matters, to include the City Administrator and Police Chief. The City Council will reconvene the open meeting in the City Council Chamber at 7:07 p.m.

Mayor Ussery called the meeting back to order and stated there was no action taken in executive session.

**MOTION:** *Griffin* moved; *Titterington* seconded to appoint Ryan Aden to the police department at \$16.50 per hour. Voted and passed unanimously.

**12. Adjournment**

With no further discussion Mayor Ussery called for a motion to adjourn.

**MOTION:** *Coon* moved; *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:09 PM

**CERTIFICATE**

State of Kansas        }  
County of Sedgwick   }  
City of Clearwater    }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the August 13, 2019 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 27<sup>th</sup> day of August 2019

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Courtney Meyer, City Clerk