

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
August 11, 2020
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Shirley Palmer-Witt (phone), Chad Pike, Justin Shore and Chris Griffin, were present.

Yvonne Coon was absent.

The following staff members were present:

Ron Marsh, City Administrator, Courtney Zollinger, City Clerk, Jared Dinwiddie, Chadd Posch (phone), Justin Patrick (phone), Cole Hollis (phone), Kirk Ives (phone).

3. Approval of the Agenda

Marsh stated that item 11 an executive Session needed to be added to the agenda. Mayor Ussery called for a motion to approve the agenda as modified.

Motion: *Shore* moved, *Pike* seconded to accept the agenda as modified. Voted and passed unanimously.

4. Public Forum

None

5. Approve Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes: 07/28/20

Claims and Warrants

Mayer Specialty Service Agreement

Motion: *Shore* moved, *Pike* seconded to approve the consent agenda as presented. Voted and passed unanimously.

6. Staff Reports

a. Police Department – Kirk Ives – Council had no questions.

b. Fire Department –Jared Dinwiddie – reported there were 4 medical calls not 14 as presented in the staff report. Council had no other questions.

c. Public Works – Cole Hollis –Council had no questions.

d. Parks & Maintenance – Chadd Posch –Council had no questions.

Council thanked Cole and Chadd for stepping up and taking care of the Parks and Public Works

department.

7. 2021 Budget Hearing

Motion: *Shore* moved, *Pike* seconded to open the public hearing at 6:32pm. Voted and passed unanimously.

Marsh stated the budget council has reviewed and asked to be brought forward is a 5.5-million-dollar budget. The tax revenue will be 1.1 million. The proposed budget does not require a public vote. Mayor Ussery asked if there was anyone on the phone or in the audience that wished to address the council. Nobody came forward

Motion: *Palmer-Witt* moved, *Shore* seconded to close the public hearing at 6:40pm. Voted and passed unanimously.

Motion: *Shore* moved, *Pike* seconded to adopt the 2021 budget as presented. Voted and passed unanimously.

8. Business

a. UPOC Ordinance 1058

An ordinance regulating public offenses within the corporate limits of the city of clearwater, Kansas; incorporating by reference the "uniform public offense code for Kansas cities," edition of 2020, with certain changes and additions; and repealing section 1 of ordinance 1051 and all other conflicting ordinances.

Motion: *Shore* moved, *Palmer-Witt* seconded to adopt ordinance 1058. Voted and passed unanimously.

b. STO Ordinance 1059

An ordinance regulating traffic within the corporate limits of the city of clearwater, Kansas; incorporating by reference the "standard traffic ordinance for Kansas cities," edition of 2020, with certain changes and additions; and repealing all other conflicting ordinances.

Motion: *Shore* moved, *Pike* seconded to adopt ordinance 1059. Voted and passed unanimously.

c. Approve Notice of Award for Water and Sanitary Sewer Improvements for Park Glen Estates Phase 2

At the June 23, 2020 City Council meeting the Governing Body Approved Resolution 08-2020 authorizing street, water, and sanitary sewer for Park Glen Estates Phase 2.

Water and sewer bids were opened Thursday, July 30, 2018 at 1:30 pm. Six responses were received with McCullough Excavation, Inc. being the low bid at \$215,990.00. Logan Mills, P.E. with Certified Engineering Design, P.A. will be present to answer any questions.

The engineers estimate for the water and sewer improvements was \$209,655.60.

Staff recommends approving the Notice of Award to McCullough Excavation, Inc. for water and sanitary sewer improvements to Park Glen Estates Phase 2.

Motion: *Griffin* moved, *Shore* seconded to award the bid to McCullough Excavation for \$215,990. Voted and passed unanimously.

Motion: *Griffin* moved, *Pike* seconded to authorize the Mayor to sign the construction

documents. Voted and passed unanimously.

9. Administrators Report

- 2 employees still out after testing positive for COVID-19. One is still asymptomatic while the other is being treated after exhibiting symptoms. Neither will be able to return to work until they test negative.
- The aquatic center will close for the season this Sunday, August 16th.
- Zach Nolan, our police officer attending KLETC is scheduled to graduate on September 18th.
- Sedgwick County Health Department will be at the Clearwater Senior Center on Thursday, September 24th from 8am – 11:30am for COVID-19 testing. Call 211 for an appointment.
- Senior Center Director, Sonja Froggatte, has given her two-week notice. Her last day will be August 21st.
- Staff is working on an option to “Go Green” for the utility statements. This will give residents the option to have their statements emailed to them as well as save on postage for the City.

10. Governing Body Comments

Griffin asked the Chief if there was an uptick in break-ins. Chief Ives reported no.

Palmer-Witt was reminded of a discussion about grease build up in the sewer and wondered if that was still something that needed addressed. Marsh stated he would have to get with Cole on that.

Shore thanked staff for the smooth budget process.

Pike had nothing to report

Ussery had nothing to report

11. Executive Session KSA 75-4319 (b)(6)

Motion: *Pike* moved, *Shore* seconded to recess into executive session for the preliminary discussion of the acquisition of real property, to include the City Attorney and the City Administrator. The City Council will reconvene the open meeting in the City Council Chamber at 7:15 p.m. Voted and passed unanimously

Mayor Ussery called the meeting back to order at 7:15 and stated there was no action taken in executive session.

12. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

MOTION: *Griffin* moved; *Shore* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:18 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the August 11, 2020 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 25th day of August 2020

Courtney Zollinger, City Clerk