

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - MINUTES
May 22, 2018
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order

Mayor Ussery called the meeting to order at 6:30 p.m.

2. Flag Salute

Mayor Ussery gave the invocation which was followed by the pledge of allegiance and flag salute.

3. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery and Councilmembers; Yvonne Coon, Laura Papish, Tex Titterington and Chris Griffin were present.

Shirley Palmer-Witt was absent.

The following staff members were present:

Ron Marsh, City Administrator; Courtney Meyer, City Clerk; Bill Hisle, Chief; Ernie Misak, Public Works Director; Scott Cooper, Director of Emergency Services.

Others present: Scot Palmer, Ruth Glenn, Jamie Tjaden, Capsa Reed, Vicki Wise, Tina Welch, Shoshanna Moore, Debbie Whitcomb, Amy Moore

4. Approval of the Agenda

Mayor Ussery asked if there were any modifications to the agenda. Marsh stated no.

Mayor Ussery called for a motion to approve the agenda as modified.

Motion: *Papish* moved, *Coon* seconded to accept the May 22, 2018 agenda as presented. Voted and passed unanimously.

5. Public Forum

Jamie Tjaden approached and stated she would like to be considered for the Recreation Commission city position.

6. Proclamations

a. EMS Week Proclamation

Designating the Week of May 20 - 26, 2018, as Emergency Medical Services Week

WHEREAS, emergency medical services are a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services have grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators,

administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and
WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and
WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now
THEREFORE, I Burt Ussery, Mayor, City of Clearwater, Kansas in recognition of this event do hereby proclaim the week of May 20-26, 2018, as EMERGENCY MEDICAL SERVICES WEEK with the theme, EMS Strong: Stronger Together, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

7. Approve Consent Agenda

Minutes May 8, 2018 Council Meeting Minutes
Sedgwick County RSVP Agreement

Motion: *Papish* moved, *Coon* seconded to approve the consent agenda as presented. Voted and passed unanimously.

8. Claims and Warrants

Meyer stated that the claims and warrants were \$32,625.62.

Motion: *Coon* moved, *Papish* seconded to pay the claims and warrants as presented. Voted and passed unanimously.

9. Staff Reports

Public Works – Ernie Misak

- Normal business as usual
- Flags are up for Memorial Day
- Tree trimming will be done this week
- Pool railing at the baby pool is installed

PD – Bill Hisle

- Not too much crime the past couple of weeks
- Officer Hoover is in his last week of training
- Officer Heiar was a member of the Honor Guard during the Police ceremony on Friday in downtown Wichita
- A resident reported a hawk was going to attack their dog. Sergeant Harp took the call and found a Mississippi Kite Hawk with a broken wing at the residence. Sergeant Harp contacted the Eagle Valley Raptor Center to see how to capture it and then took the bird they're for rehabilitation.

Emergency Service – Scott Cooper

- 22 EMS Calls and 2 fire assists
- There was an EMT planning session today to see about setting up training for EMT's this fall
- Emergency Services will have a booth at the Chamber of Commerce pop up night on June 2nd
- Working on budget
- Annual CPR training was completed, and the new Lucas device is in the vehicle ready to go.
- Emergency Services will be having an open house on May 29th from 6:00pm to 8:00pm for EMS Week.

Councilmember Shirley Palmer-Witt enters at 6:46pm

10. Business

a. Consider Outlaws Special Event Permit Request

Scot Palmer, General Manager of the Clearwater Outlaws Collegiate Baseball Team will be present with a representative from Wright Brothers to request a Special Event Permit to sell beer during designated Outlaw baseball games at the Chisholm Trail Sports Complex.

Beer will not be sold during Outlaw games when the rec league has games at the same time.

There are 5 dates the Outlaws and rec teams will be playing at the same time: May 31, June 6,7,20,21. There are 16 games the Outlaws are the only team scheduled at the complex: May 27 &28, June 16, 22,23, 27, 30 and July 1, 2, 3, 5, 6, 10, 13, 14, 15, 17. If rain make up games end up scheduled at the same time the Outlaws are playing on one of these dates, then no beer sales will be allowed for that game.

Scot stated the location he had chosen for the beer garden is down the left field line. He selected the area because it is far enough away from the crowd and the area can be secluded. He would prefer to keep it away from everyone else so there would only be one entrance in and out. This way everyone would be monitored always.

Scot also mentioned he would make the area off with orange fencing, nobody under the age of 21 would be allowed inside the fence, if someone became intoxicated and is unable to drive he has thought of a couple of options; a member of the Outlaws team will give them a ride home, a friend or family member can be called, or someone trustworthy in the crowd can give them a ride. Scot stated that everyone entering the area would be carded. Everyone who enters the beer garden would have two options; turn in their keys and drink unlimited or keep their keys and only receive two beverages. Everyone would receive a bracelet when entering, anyone who drinks inside the beer garden will need to pass the breathalyzer before they can drive and Penny Williams, owner of Wright Brothers Bar & Grill, would provide her own staff from her bar to run the garden.

Mayor Ussery asked Chief Hisle and City Attorney Austin Parker what their thoughts were on giving people breathalyzer tests and taking keys. Chief stated that there is nothing legally they can enforce so he wouldn't recommend it. Parker agreed.

Mayor Ussery stated that it shouldn't be necessary to enforce rules that licensed bars don't enforce. We don't want to take more on than a bar would do.

Scot explained he wanted to show responsibility of what steps they were willing to take for the beer garden.

Parker added that you don't want to get into the business of telling people they are too drunk.

Mayor Ussery said he was not against the idea. He would like to see Penny Williams present the application for the permit with specific dates and times of when the beer garden is being requested

No action was taken.

b. Library Budget Presentation

Vicki Wise, Library Board President, read her letter to the council thanking them for their consideration of the budget presentation.

Tina Welch, Library Director, gave the budget presentation. The Library is asking for a 2-mil increase. The 2-mil increase would allow the library to give a 3% raise to their employees, increase part time persons hours to cover the front desk while Tina is doing outreach, pay for the increase in subscriptions, allow the library to put a little into capital improvement, and also materials for patrons to borrow.

c. Consider New Phone System Recommendations

The Governing Body approved \$15,000 in the 2018 budget for a new phone system for City offices to include City Hall, Emergency Services, Public Works and the Senior/Community Center.

Requests for proposals were sent to four vendors: Great Plains Communications, National Telecom Systems, Communications Technology Associates and CommLink. Staff reviewed each

proposal and met with 3 of the 4 vendors for a demonstration of their proposed systems. In evaluating each system, we focused on the following requirements/features as they are necessary for the daily operation of the City:

- Voicemail
- Transfer between phones
- Multi-line capability
- Quantity: 21 multi-line phones, 1 cordless
- Integrate with local phone service
- Easily programmable phones
- Training

National Telecom Systems (NTS)	\$11,741.00
Great Plains Communication (GPC)	\$16,990.00
Communications Technology Associates (CTA)	\$17,022.00
CommLnk	\$30,520.00

The main difference in the systems was in new user programmability. GPC was the most user friendly of all the systems and easiest & quickest to program or reprogram for a new user.

Based on our evaluations of the 3 systems, it is staff's recommendation to approve the purchase of the ESI System from Great Plains Communications. This system met all requirements; has the easiest to learn features; has an excellent warranty program; knowledgeable staff and excellent customer service (experience).

\$15,000 already budgeted, an additional \$1,990 to come from the Administrative discretionary line item.

After discussion council asked for staff to bring a contract back for council review from Great Plains Communications

Motion: *Palmer-Witt* moved, *Titterington* seconded to accept Great Plains Communication bid of \$16,990. Voted and passed unanimously.

d. Chisholm Ridge Phase 3 Discussion

In past and current discussions with potential developers & builders, the cost of specials and the effect on monthly payments was a major consideration

Miller & Miller Construction, Cosh Construction and Don Lawrenz Construction have shown interest in the new phase. There have been other calls, but staff has not been recording those names.

In discussion with contractors, it was recommended to keep the specials as low as possible because the home buyer is interested in the monthly cost.

A few options for incentives could be, sell the lots for \$10K, pay off existing specials but not new specials; sell the lots for \$15K, pay off existing specials and new water and sewer specials; Sell the lots for the cost of all specials and pay them off.

With paying off the old specials only the specials payment for the new improvements would be approximately \$150 per month. If we do the 2nd option and sell for \$15K this would drop the special payment to approximately \$75 and allow the city to pay the drainage improvements that are not being assessed to the addition. If we did option 3 the lot cost would be anywhere between \$26K to \$32K.

Keep 50% abatement on water & sewer connections and builders permit

Council discussed and liked to option of selling for \$15K. They will not make any decisions at this point until we get better numbers from the bids for improvements.

11. Administrators Report

- Final documents have been signed by WAMPO and Vireo for the Clearwater Pedestrian Transportation Plan. We are in the process of scheduling the kick off meeting and hope to have that something the first part of June.
- At their last meeting the Fall Festival committee approved a BBQ Cook Off event for the Friday-Saturday of Fall Fest weekend. Troy Tate, the organizer, will be coming to Council at the June 26th meeting to request assistance from the City.
- Bike Across Kansas is fast approaching. We are in the final stages of planning and getting last minute details worked out. Organizers are expecting 650+ riders and support staff spending the night in Clearwater. If you have any questions about this event, please let me know.
- Have been meeting with the School District and they are putting a sidewalk on the north side of Kansas Ave between 1st St. and Prospect. The sidewalk will run along that block and the School has asked the roadway will be switched back to two-way traffic along that block. I have discussed with both Chief Hisle and Ernie and they are both ok with the switch. This is to better accommodate the change in bus and parent pick up/drop off areas. We will put signs up and make the switch no later than July 1st to get the public familiar with the change. We will also post on the website, FB and use the Windmill to inform citizens. Kansas from 1st St. east to 4th will remain one-way.

12. Governing Body Comments

Coon had nothing to report

Papish stated that Chamber of Commerce is hosting a Shred It Day free to the public on June 30th at the Clearwater Executive Center

Palmer-Witt said she will be gone the last part of June

Titterington may be gone June 26th.

Griffin asked who we contact with issues for mowing at Elementary West. Marsh stated he would speak to the superintendent.

Ussery had nothing to report.

13. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

MOTION: *Papish* moved, *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 8:13 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the May 22, 2018 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 12th day of June 2018



Courtney Meyer, City Clerk

