

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
April 28, 2020
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Justin Shore, Shirley Palmer-Witt, Chris Grrin, and Chad Pike were present. (Justin Shore was by phone)

Yvonne Coon was absent.

The following staff members were present:

Ron Marsh, City Administrator, Courtney Meyer, City Clerk.

Others Present by phone: Jared Dinwiddie, Kirk Ives, Ernie Misak, Justin Patrick, Chadd Posch, Austin Parker, City Attorney.

3. Approval of the Agenda

Mayor Ussery asked if there were any modifications to the agenda. Marsh there was a modified Agenda already published earlier and the amendment included adding 7b and 7c and the staff reports for the Fire and Police Departments.

Mayor Ussery called for a motion to approve the agenda as presented.

Motion: *Griffin* moved, ***Palmer-Witt*** seconded to accept the agenda as presented. Voted and passed unanimously.

4. Public Forum

Mayor Ussery opened the public forum for people to come of mute or type their statements in the comments box on GoToMeetings. None

5. Approve Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes: 04/14/20
Claims and Warrants

Motion: *Palmer-Witt* moved, ***Pike*** seconded to approve the consent agenda as presented. Voted and passed unanimously.

6. Staff Reports

a. Police Department – Kirk Ives –Council had no questions.

b. Fire Department –Jared Dinwiddie –Council had no questions

c. Public Works – Ernie Misak – Added that the pump at Well 2 was pulled and the pressure test

was completed at the new line that will run along Diagonal Road. Misak also report that a leak repair at Garvey was mended and staff was able to locate an 8" line that was not previously mapped. Griffin asked if the sewer cleaning was completed and Misak stated yes except for Chisholm Ridge. Council had no other questions.

- d. Parks & Maintenance – Chadd Posch – Council had no questions.

7. Business

a. Approve USD 264 Special Event Permit

Marsh explained, as a result of the school shut down across the state due to the Corona Virus, districts are looking for ways to honor and highlight their senior classes.

USD 264 is considering a parade through town with each senior in their own vehicle or whatever they chose to use. Chief Ives, Mayor Ussery and Bob Mellen (High School principal) have been in discussion about the logistics of having the parade. Several issues that have been or are being considered:

- Restrict participants to Seniors and their immediate family in a vehicle
- No other non-Senior occupied vehicles will be allowed in the parade
- What vehicles will we allow in the parade? Golf carts, trucks with people in the back, trailers, tractors, etc.
- Line up would be formed at the high school and the parade could begin there and end (to be determined).
- A specific route through town would be designated, announced, and marked in advance. (to be determined).
- Those watching the parade would be directed to be along the parade route and can be in lawn chairs, standing or in parked vehicles. They will be instructed to not gather in a group, and they must maintain social distancing as required.
- Police would lead the parade to control the speed and the Fire Department or police would be the tail of the parade for safety.
- Chief Ives and I (Ron Marsh) will review the route once it is received from the school to determine which, if any, streets will need to be closed.

Per City code the Governing Body must approve a special event permit for these types of events. Council asked if there was a chance the route could be taken by the Nursing Home and Mayor Ussery reported if the route went there it would drop the procession out on 4th street too close to the 4 way stop and potentially tie up traffic with the number of cars. Mayor Ussery and Marsh stated the Principal and school staff will be checking cars to make sure immediate family members are the only ones in the vehicle.

Motion: *Griffin* moved, *Pike* seconded to approve the Special Event Permit for USD 264. Voted and passed unanimously.

b. Aquatic Center Opening Date Discussion

Marsh stated that he met with the Pool Manager about the opening of the pool. It was scheduled to open on May 23rd but staff is recommending pushing the opening date one week to May 30th. Without knowing what the Governor will say or County Commission it is hard to pinpoint a date.

Marsh stated at this time the only municipal pool that stated they were not opening was Manhattan and he believes is due to revenue lost when the College was shut down earlier in the year due to COVID-19.

Staff is still in the hiring process for staffing the pool and will continue to move forward with planning to open unless otherwise directed by State/ County/ Council.

c. Approve Hiring Full Time Public Works Operator

The Public Works Director and City Administrator interviewed applicants for the Public Works Operator vacancy. We are requesting approval to hire Jeffrey Channer at \$15.00/hour. Jeff has 4 years' experience working with the City of Wichita sewer department.

This hire is to fill the vacancy when Chadd Posch moved to the Parks Superintendent position.

Motion: Palmer-Witt moved, **Pike** seconded to approve hiring of Jeffrey Channer at \$15/ hour. Voted and passed unanimously.

8. Administrators Report

- We will be keeping a close watch on what the state and county do regarding the “stay at home” order. Our plan right now is to keep City offices closed to the public for at least one more week (May 11th) but bring back the billing clerk and Senior Center Director on Monday (May 4th) to start transitioning to whatever the new “normal” is going to be.
- Dugout fencing is installed on the baseball field
- The 2006 Osage ambulance sold at auction for \$6,032.50. This money will go into the fire department equipment reserve fund.
- Wellington FD is interested in the 2013 TraumaHawk ambulance. They are planning to discuss purchasing it at their next Council meeting, May 5th.
- The billing Clerk and Senior Center Coordinator will return to work on Monday but we will continue to keep the City buildings closed to the public.

Pike asked how many bids we received for the Osage. Patrick stated there was approximately 30 bids and the winning bid was from Texas.

9. Governing Body Comments

Griffin had nothing to report

Pike had nothing to report

Palmer-Witt had nothing to report

Shore had nothing to report

Ussery stated we will continue to what is going on at the Nursing Home. He stated 20 bird feeders will be delivered and installed tomorrow to show support for the residents and workers. People have been delivering hot meals and putting artwork on the outside of windows for them to look at.

Mayor Ussery then stated he was to reinforce to the public that during the parade for the Seniors to maintain social distancing during the procession. The school is trying to put together a formal graduation sometime late July.

10. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

MOTION: Palmer-Witt moved; **Pike** seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:00 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the April 28, 2020 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 12th day of May 2020

Courtney Meyer, City Clerk