



City of Clearwater Council Meeting Agenda
Tuesday January 26, 2021 at 6:30pm
129 E Ross Clearwater, KS 67026

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- 1. Call to Order/ Invocation and Flag Salute**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Appointment of new Councilmember & Oath of Office**
- 5. Public Forum** - Members of the public can address the Mayor and City Council limited to not more than five minutes.
- 6. Consent Agenda** - Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. [12/22/20 Council Meeting Minutes](#)
 - b. [Claims and Warrants](#)
 - c. [Resolution 2-2021 Housing Incentives](#)
- 7. Staff Reports**
- 8. Business**
 - a. **Presentation:** 2020 Street Inventory and Street Improvement Recommendations, Harlan Foraker, P.E. and Logan Mills, P.E. Certified Engineering Design
- 9. Administrators Report**
- 10. Governing Body Comments**
- 11. Executive Session** K.S.A. 75-4319(b) For the preliminary discussion of the acquisition of real property
- 12. Adjournment**

Next Assignment Numbers

Charter Ordinance: 21

Ordinance: 1066

Resolution: 2-2021

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
January 12, 2021
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Shirley Palmer-Witt (phone), Chad Pike, Chris Griffin and Justin Shore were present.

The following staff members were present:

Ron Marsh, City Administrator, Courtney Zollinger, City Clerk, Cole Hollis, Chadd Posch, Kirk Ives, Jared Dinwiddie, Justin Patrick.

3. Approval of the Agenda

Mayor Ussery asked if there were any modifications to the agenda. Marsh stated no. Mayor Ussery called for a motion to approve the agenda as submitted.

Motion: *Shore* moved, ***Pike*** seconded to accept the agenda as presented. Voted and passed unanimously.

4. Public Forum

Crystal Walter and Tex Titterington expressed their interest in the open council seat and introduced themselves to Council and gave a short biography on themselves.

Mayor Ussery stated he would consider both of them and at next council meeting present one of them to the council for their appointment approval.

5. Approve Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

12/22/20 Minutes
Claims and Warrants

Motion: *Palmer-Witt* moved, ***Shore*** seconded to approve the consent agenda as presented. Voted and passed unanimously.

6. Staff Reports

a. Clerks Office – Courtney Zollinger – Council had no questions.

b. Fire Department –Jared Dinwiddie –Council had no questions.

c. Police Department – Kirk Ives – Council had no questions.

d. Park – Chadd Posch – Palmer-Witt commented the parks are looking real good. Council had no questions.

- e. Public Works – Cole Hollis – Council had no questions.

7. Business

a. Consider Boundary Resolution 1-2021

Yearly, the city is required to adopt a resolution that establishes the corporate boundaries of the city. The resolution is adopted to ensure that municipal codes, regulations and laws have established areas of enforcement.

The 2021 boundary resolution incorporates the following changes to Clearwater’s city limits:

- o 14211 Prairie Grass Circle
- o 8019 Butterfly Court
- o 8438 S 133rd St W

Motion: *Griffin* moved, *Pike* seconded to adopt resolution 01-2021. Voted and passed unanimously.

b. Approve Purchase of Extrication Device for Fire Department

The Clearwater Fire Dept. purchased a Hydraulic type of extrication system back in the mid to late 1990's that consisted of a cutter and a spreader. This type of system requires hydraulic hosing and a power unit to operate the system. Since its purchase, technology for extrication equipment has advanced dramatically. Although the hydraulic type of system is still available, vendors now have the option to provide battery powered extrication tools. These tools perform the same functions as hydraulic units but allow for more ease of movement with the tools and the operator is not restricted to the length of hydraulic hose line and a power unit to operate at a scene. There is no substantial cost difference between the hydraulic system and the battery-operated system.

With the age and wear and tear of our current system, it is the Department's recommendation to replace this unit with newer, battery operated extrication tools. By replacing our current unit, it will allow members to operate more freely in any situation requiring extrication tools and members will not have to deal with the restrictions of accessibility that a hydraulic hose line system poses.

The Department hosted two demo days and tested out devices from four different vendors. After each demo members could fill out a survey on what they liked most/least about each tool. These questions ranged from weight, accessibility, battery life, ease of operating, speed, and performance of each tool. After reviewing the surveys submitted, it is the Department's recommendation to purchase battery operated extrication tools from Genesis. Our members seemed to like this brand the most and liked how the tools performed. The Department is requesting the purchase of 1 Cutter, 1 Spreader, and 1 Combi-Tool unit with RIT Tips.

The four quotes are:

- | | |
|------------------------------|-------------|
| 1. Genesis Rescue Systems | \$30,712.00 |
| 2. Weis Fire & Safety | \$33,450.00 |
| 3. Conrad Fire Equipment | \$34,239.77 |
| 4. Danko Emergency Equipment | \$29,007.23 |

The Fire Department has funds in equipment reserve for extrication devices.

Based on the results of the surveys turned in by members of the Fire Department who attended the demonstration days, staff recommends approving the purchase of extrication devices from Genesis Rescue Systems in the amount of \$30,712.00. Fire Department members preferred the

weight, speed, ease of operating and performance of the Genesis product over the other brands. Also, the battery life and cost were better with the Genesis product.

Council asked about the battery and whether it was an external battery. Justin Patrick explained that it is an external battery that can be interchanged with other Genesis products.

Motion: Griffin moved, **Pike** seconded to approve the purchase of the extrication device from Genesis for \$30,712.00. Voted and passed unanimously.

c. Consider Extension of Homebuyers Incentives for 2021

With the beginning of a new year, the Governing Body needs to have a discussion of the Housing Incentive Program for 2021.

In 2020 there were 6 new homes built that were eligible for the 2020 Housing Incentive Program. There are still 6 homes under construction or for sale that qualify for the incentives. These homes are included in the "committed incentives" for 2021 budget.

There is \$15,000 in the 2021 budget for new housing incentives. This would cover up to 15 homebuyer credits.

There is a separate budget line item for committed incentives in the amount of \$30,000. This includes all incentives that already have applications in process.

Pike and Shore asked if there was anything to add to the incentives to make them more appealing so Clearwater would stand further apart from neighboring communities when choosing a place to live.

Palmer-Witt commented that the homebuyer cash payout of \$1500 is not swaying people one way or the other when choosing a home. They are considering location, accessibility, and schools. The incentives are a very small part of the purchase.

With no further discussion there was a consensus the incentives were good to carry into 2021 and Mayor Ussery asked if there was anyone who wanted to make a motion to continue them.

Motion: Griffin moved, **Shore** seconded to the 2021 incentives as presented. Voted and passed 3-1 (Pike voted No).

8. Administrators Report

- The directional sign at K-42 and 135th St. has been removed from the Hatfield property. We are storing it in the PW building and will be reaching out to property owners to gauge interest in hosting the sign.
- We are reaching out to mobile food truck operators as we are best able to let them know about the new permit required to operate in Clearwater.
- Reminder that City Hall will be closed Monday, January 18th in honor of MLK Jr birthday.
- The Street Improvement & Recommendation survey conducted by Certified Engineering Design has been completed. I am planning to have them present to the Governing Body at the next Council meeting, January 26th. You will be given a copy tonight to review and hopefully generate questions for them.

9. Governing Body Comments

Griffin had nothing to report.

Palmer-Witt had nothing to report.

Shore suggested for the housing incentives to possibly help subsidize inter in a new home.

Pike had nothing to report.

Ussery asked for staff to send out the meeting invite to the new Commissioner to join us next meeting.

10. Executive Session: K.S.A. 75-4319(b) For the preliminary discussion of the acquisition of real property

MOTION: *Shore* moved; *Pike* seconded to recess into executive session to discuss the acquisition of real estate to include the City Attorney and the City Administrator. The open meeting will reconvene in the City Council Chamber at 7:30 p.m. Voted and passed unanimously.

Mayor Ussery called the meeting back to order at 7:30 and stated there was no action taken in executive session.

11. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

MOTION: *Shore* moved; *Pike* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:32 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Zollinger, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the January 12, 2021 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 26th day of January 2021

Courtney Zollinger, City Clerk

Check Register Report

Date: 01/19/2021

Time: 3:11 pm

Page: 1

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
47006	01/20/2021	Printed			APS1	AAA PORTABLE SERVICES, INC.	RENTAL 12-19 - 1-15	70.00
47007	01/20/2021	Printed			AL'S	AL'S AUTOMOTIVE LLC	2003 INTERNATIONAL 7300	2,299.06
47008	01/20/2021	Printed			AMAZ	AMAZON BUSINESS	POPCORN PACKS	1,447.69
47009	01/20/2021	Printed			BBL1	B & B LUMBER	SHOP SUPPLIES	394.86
47011	01/20/2021	Printed			B & T	BAKER & TAYLOR	MATERIAL	559.54
47012	01/20/2021	Printed			BROAD	BROADSTROKE INC	WATER BILL POSTAGE	661.02
47013	01/20/2021	Printed			CPSS1	CENTRAL POWER SYSTEMS & SERV	GENERATOR MAINT CONTRACT	1,150.00
47014	01/20/2021	Printed			CED2	CERTIFIED ENGINEERING DESIGN	PARK GLEN ESTATES	12,389.00
47015	01/20/2021	Printed			CI W	CIRUS WATER	POLICE DEPT	18.00
47016	01/20/2021	Printed			CMI	CMI, INC	MOUTHPIECES	49.02
47017	01/20/2021	Printed			CCI1	CORRPRO COMPANIES, INC.	INSPECTION SERVICE	1,555.00
47018	01/20/2021	Printed			CRAFCO	CRAFCO, INC	PREFORM WHITE LINES	1,061.58
47019	01/20/2021	Printed			CPSI	CREATIVE PRODUCT SOURCING, INC	DARE SUPPLIES	184.45
47020	01/20/2021	Printed			DELISA	DELISA'S MEDICAL BILLING	SEPT OCT NOV DEC	81.53
47021	01/20/2021	Printed			DOS1	DIGITAL OFFICE SYSTEMS	OVERAGE	37.25
47022	01/20/2021	Printed			EMPAC	EMPAC, INC.	JAN FEB MAR	367.50
47023	01/20/2021	Printed			FELD	FELD FIRE	ANNUAL COMP SERVICE CONTRACT	650.00
47024	01/20/2021	Printed			GATEWAY	GATEWAY WIRELESS & NETWORK SER	INSTALL TO DATA DROPS	302.00
47025	01/20/2021	Printed			HIGH	HIGH TOUCH TECHNOLOGIES	MOVE PHONE LINE	477.56
47026	01/20/2021	Printed			JASON	JASON BIGGS	WORK BOOTS	107.49
47027	01/20/2021	Printed			KACM	KANSAS ASSOC OF CITY & CO FULL KACM DUES/MARSH MGMT		100.00
47028	01/20/2021	Printed			KMA01	KANSAS MAYORS ASSOCIATION	MEMBERSHIP DUES	50.00
47029	01/20/2021	Printed			KMIT	KANSAS MUNICIPAL INS. TRUST	WORKERS' COMP INSURANCE	17,350.00
47030	01/20/2021	Printed			KMU1	KANSAS MUNICIPAL UTILITIES	2021 DUES	1,034.00
47031	01/20/2021	Printed			KOC1	KANSAS ONE CALL SYSTEM, INC.	41 LOCATES	49.20
47032	01/20/2021	Printed			KANS PAV	KANSAS PAVING	PARK GLEN ESTATES	135,557.37
47033	01/20/2021	Printed			KST1	KANSAS STATE TREASURER	LEO TRAINING/SUPER FEE FUND	389.00
47034	01/20/2021	Printed			AOM1	KATHLEEN KINKAID	SPV	100.00
47035	01/20/2021	Printed			LCS1	LOWE'S	SUPPLIES	1,248.21
47036	01/20/2021	Printed			MERI	MERIDIAN ANALYTICAL LABS, LLC	SEWER ANALYSIS	242.00
47037	01/20/2021	Printed			METRO	METROPOLITAN AREA BUILD & CONS	B/E/M/P PERMITS DEC 2020	1,324.78
47038	01/20/2021	Printed			MIG1	MIZE'S THRIFTWAY	STATEMENT	190.49
47039	01/20/2021	Printed			MC05	MULVANE COOP	STATEMENT	878.50
47040	01/20/2021	Printed			NAT SIGN	NATIONAL SIGN COMPANY INC	STREET SIGNS	599.48
47041	01/20/2021	Printed			PCA1	PETTY CASH	CITY	143.95
47042	01/20/2021	Printed			PB03	PITNEY BOWES	POSTAL METER LEASE	284.16
47043	01/20/2021	Printed			RANSON	RANSON FINANCIAL CONSULTANTS	2019 CONT DISCLOSE SUB	750.00
47044	01/20/2021	Printed			SSC1	SALISBURY SUPPLY COMPANY	RESCUE SAW	2,270.00
47045	01/20/2021	Printed			SCDF	SEDGWICK COUNTY	PRISONER HOUSING	35.70
47046	01/20/2021	Printed			0004	SEDGWICK COUNTY ELECTRIC COOP	STATEMENT	1,984.79
47047	01/20/2021	Printed			SIRCHIE	SIRCHIE	TOWELETTES	41.30
47048	01/20/2021	Printed			SCKCS	SOUTH CENTRAL COURT SERVICES	COURT	150.00
47049	01/20/2021	Printed			TSN1	TIMES-SENTINEL NEWSPAPERS	PROGRESS EDITION	985.00
47050	01/20/2021	Printed			T2UL	TRUE2U AUTOMOTIVE, LLP	08 FORD F-150	652.90

Check Register Report

Date: 01/19/2021

Time: 3:11 pm

Page: 2

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
47051	01/20/2021	Printed			USBAN	U.S. BANCORP EQUIPMENT FINANCE	COPIER LEASE	266.87
47052	01/20/2021	Printed			USAB1	USA BLUE BOOK	BLUE FLAGS	138.15
47053	01/20/2021	Printed			VER	VERIZON WIRELESS	STATEMENT	160.04
47054	01/20/2021	Printed			WAMPO	WAMPO	2021 MEMBERSHIP DUES	236.00
47055	01/20/2021	Printed			WCI1	WASTE CONNECTIONS, INC.	STATEMENT	14,292.00
47056	01/20/2021	Printed			WIC	WICHITA PUBLIC LIBRARY	REPLACEMENT COST ON A NOVEL	23.00
47057	01/20/2021	Printed			WWW1	WICHITA WINWATER WORKS	PIPES/VALVES/FITTINGS	437.92
47058	01/20/2021	Printed			XAVUS	XAVUS SOLUTIONS	MY SENIOR CENTER UPGRADES	1,200.00

Total Checks: 52

Checks Total (excluding void checks): 207,027.36

Total Payments: 52

Bank Total (excluding void checks): 207,027.36

Check Register Report

Date: 01/19/2021

Time: 3:11 pm

Page: 3

City of Clearwater

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
876	01/20/2021	Printed			AFL1	AFLAC	STATEMENT	557.14
877	01/20/2021	Printed			VISA	CARDMEMBER SERVICES	STATEMENT	4,308.78
878	01/20/2021	Printed			CLA1	COLONIAL LIFE & ACCIDENT	STATEMENT	207.34
879	01/20/2021	Printed			HSB1	EMPRISE BANK	Loan 13181130	782.34
880	01/20/2021	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	109 E. ROSS	254.97
881	01/20/2021	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	129 E. ROSS	312.15
882	01/20/2021	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	319 W. ROSS	417.17
883	01/20/2021	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	921 E. JANET	218.51
884	01/20/2021	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	STREET LIGHTS	2,039.15
885	01/20/2021	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	100 E. ROSS	37.79
886	01/20/2021	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	GROUP BILL	900.56
887	01/20/2021	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	150 S. PROSPECT	34.67
888	01/20/2021	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	149 N. FOURTH	119.03
889	01/20/2021	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	GROUP BILL	1,482.69
890	01/20/2021	Printed			KDOL	KANSAS DEPARTMEN OF LABOR	LIB UNEMPLOYMENT TAX	16.92
891	01/20/2021	Printed			KDOL	KANSAS DEPARTMEN OF LABOR	CITY UNEMPLOYMENT TAX	237.49
892	01/20/2021	Printed			KDR1	KANSAS DEPARTMENT OF REVENUE	SALES TAX DEC 2020	260.03
893	01/20/2021	Printed			KDR1	KANSAS DEPARTMENT OF REVENUE	EMPLOYERS FEDERAL TAX	0.53
894	01/20/2021	Printed			KGS1	KANSAS GAS SERVICE	921 E. JANET	256.73
895	01/20/2021	Printed			KGS1	KANSAS GAS SERVICE	901 CLEARCREEK	59.40
896	01/20/2021	Printed			KGS1	KANSAS GAS SERVICE	319 W. ROSS	451.20
897	01/20/2021	Printed			KGS1	KANSAS GAS SERVICE	149 N. FOURTH	244.90
898	01/20/2021	Printed			KGS1	KANSAS GAS SERVICE	129 E. ROSS	272.74
899	01/20/2021	Printed			KGS1	KANSAS GAS SERVICE	401 W. ROSS	311.71
900	01/20/2021	Printed			KGS1	KANSAS GAS SERVICE	109 E. ROSS	266.48
901	01/20/2021	Printed			LIBERTY	LIBERTY NATIONAL	STATEMENT	347.66
902	01/20/2021	Printed			MERCHANT	MERCHANT SERVICES	SURCHARGE	471.45
903	01/20/2021	Printed			MERCHANT	MERCHANT SERVICES	E COMMERCE	337.19
904	01/20/2021	Printed			SAM1	SAM'S CLUB	STATEMENT	237.84
905	01/20/2021	Printed			SKT1	SKT	CITY BUILDING	334.55
906	01/20/2021	Printed			SKT1	SKT	PUBLIC WORKS	89.88
907	01/20/2021	Printed			SKT1	SKT	PARKS & FACILITIES MAINT	19.68
908	01/20/2021	Printed			SKT1	SKT	HISTORICAL MUSEUM	100.77
909	01/20/2021	Printed			SKT1	SKT	FIRE	1,729.91
910	01/20/2021	Printed			SKT1	SKT	SENIOR CENTER	75.59
911	01/20/2021	Printed			SKT1	SKT	POLICE AND COURT	306.88
912	01/20/2021	Printed			SKT1	SKT	PUBLIC LIBRARY	134.22
913	01/20/2021	Printed			SKT1	SKT	ELECTRONIC SIGN	61.41

Total Checks: 38

Checks Total (excluding void checks): 18,297.45

Total Payments: 38

Bank Total (excluding void checks): 18,297.45

Total Payments: 90

Grand Total (excluding void checks): 225,324.81

**City of Clearwater
City Council Meeting
January 22, 2021**

Consider New Housing Incentive Program

Background: At the January 12, 2021 City Council meeting the Governing Body approved the application for 2021 Housing Incentive program by extending the 2020 program application into 2021.

The final step for implementing the 2021 Housing Incentive program is to adopt a resolution for 2021.

Financial: There is \$15,000 budgeted for 2021 for housing incentives.

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Adopt resolution 02-2021 housing incentive resolution.

CITY OF CLEARWATER, KANSAS

RESOLUTION NO. 2-2021

A RESOLUTION ESTABLISHING THE CITY OF CLEARWATER,
KANSAS 2021 HOUSING INCENTIVE PROGRAM FOR NEW
CONSTRUCION OF SINGLE-FAMILY RESIDENCE WITHIN
CLEARWATER CITY LIMITS

WHEREAS, the City of Clearwater, Kansas desires to establish a Housing Incentive Program for the new construction of a single-family residence within the Clearwater City Limits.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Clearwater, Kansas that the following 2021 Housing Incentive Program (herein referred to as the "Program") is hereby established:

Section 1. PROGRAM

Under the Housing Incentive Program, the City of Clearwater, upon approval, will provide the following incentives for the purchase or construction of a new single-family residence within Clearwater City Limits between January 1, 2021 and December 31, 2021:

Property Tax Rebate

- 3 Year 50% Rebate on City of Clearwater Portion of Property Taxes.
 - The 1st year tax rebate will begin when the County Appraised Value has included improvements of the new residence. *(see guidelines below)*

Homebuyer Cash Allowance

- Homebuyer Cash Allowance of \$1500 will be paid to the homeowner upon Closing or when the Certificate of Occupancy has been received. *(see guidelines below)*

Section 3. GUIDELINES

In order to qualify for this program, an applicant must meet the following guidelines:

Builder to Occupy

- A building permit must be issued for a new residence in the current incentive year.
- The Incentive Program Application must be submitted no later than 90 days from date of the building permit.
 - If the Incentive Program Application is not received in the time frame stated, the program is no longer available.
- Certificate of Occupancy must be received within 365 days of the building permit issue

date.

- A one (1) time extension, of not more than 90 days, may be requested prior to the expiration of the original Program Incentive Application, and is subject to the approval of the City Administrator.
- If the Certificate of Occupancy is received after 365 days, the program is expired and no longer available, unless an extension has been granted.
- The residence must be used as owner occupied.
- This program will only apply to the original applicant and is non-transferable.
- Homebuyer Cash Allowance will be paid after a Certificate of Occupancy has been received.
 - Certificate must be submitted to the City Clerk 60 days from date of issuance or owner is disqualified to receive the Homebuyer Cash Allowance.
- Property taxes must be paid current to receive any rebate (properties with delinquent taxes will be disqualified for any future rebate).
- The new residence must be connected to available City services.
- Property titling must be in the individual property owner's name/ trust, and not a corporation, company, LLC, etc. and any residence/ property currently in an incentive program are not eligible to participate.

Buyer

- Must have a signed executed contract for a new residence in the current incentive year.
- The Incentive Program Application must be submitted no later than 90 days from date of the executed contract.
 - If the Incentive Program Application is not received in the time frame stated, the program is no longer available.
- Closing must be completed within 365 days of the executed contract date.
 - A one (1) time extension, of not more than 90 days, may be requested prior to the expiration of the set time frame, and is subject to the approval of the City Administrator.
 - If the closing does not take place within 365 days of executed contract, the program is expired and no longer available, unless an extension has been granted.
- Buyer must be the first occupant and the residence must be used as owner occupied.
- This program will only apply to the original applicant and is non-transferable.
- Homebuyer Cash Allowance will be paid upon closing and settlement statement has been provided.
 - Settlement statement must be submitted to the City Clerk 60 days from date of closing or owner is disqualified to receive the Homebuyer Cash Allowance.

- Property taxes must be paid current to receive any rebate (properties with delinquent taxes will be disqualified for any future rebate).
- The new residence must be connected to available City services.
- Property titling must be in the individual property owner's name/ trust, and not a corporation, company, LLC, etc. and any residence/ property currently in an incentive program are not eligible to participate.

Section 4. AMENDMENT OR REPEAL

This Program may, at any time after adoption, be amended, supplemented, or repealed by a majority vote of the Governing Body of the City of Clearwater, Kansas.

Section 5. IMPLEMENTATION

The City Administrator, or his designee, shall be authorized to implement the foregoing program in compliance with all applicable federal, state and local laws, rules and regulations.

Section 6. EFFECTIVE DATE

This Program shall be in full force and effect upon the adoption of this Resolution by the Governing Body of the City of Clearwater, Kansas.

ADOPTED by the Governing Body and Approved by the Mayor of the City of Clearwater, Kansas on this 26th day of January 2021.

Burt Ussery, Mayor

SEAL
ATTEST:

Courtney Zollinger, City Clerk

To: Mayor and City Council

From: Courtney Zollinger
City Clerk

Date: January 21, 2020

Re: Clerk Staff Report

- Cares Fund reporting has been approved. The City will be receiving \$11,066.59 for the COVID-19 relief that was expended. The total amount of Cares Act Funds the City used was \$38,188.74.
- Quarterly income reporting has been completed and W-2's and 1099's have been processed and mailed out as of 01/21/2021.
- Budget books have been put together and will be handed out to council at the meeting.
- Preliminary year end financial report will be presented to Council the last meeting in February. We will also be reviewing year end transfers into equipment reserve funds at that time.
- 2020 Ordinances have been sent off to be codified. We will have updates for the blue code books in a couple of months.
- City-wide Curbside Cleanup is scheduled for Saturday April 17th.

To: Mayor and City Council

From: Jared Dinwiddie
Clearwater Fire Chief

Date: January 21, 2021

Re: Fire Department Staff Report

- Clearwater Fire responded to 6 medical calls and 0 Fire calls since last meeting.
- Average response time for SGCO EMS on medical calls has been around 17 minutes. CRV81 response time has averaged a 3min. response time.
- To Date: The department has been unable to respond to 3 emergency calls.
- The International (New Brush Truck) is at Emergency Fire Equipment undergoing assembly and painting of the bed section.
- At the last fire meeting on 1-19-21, members were trained on the new rescue saws purchased by the department. Chief Heitman from SUFD #9 conducted the class, and a big thank you goes out for taking the time to come and share his knowledge and educating the department.
- The Department has a new cadet member! Hailey Jo Fry (daughter of Capt. Carl Fry) joined the service at the January 5th meeting.
- The department implemented a “No more than 2 responders” policy for medical calls. This is to reduce the amount of PPE equipment used per call and allow our supply to last longer. Exceptions are allowed for high priority calls such as Code Blues, Shootings, etc.

****Personnel are being kept up to date on the ever-changing circumstances with COVID-19. The Dept. has a response policy in place and to date, no exposures have been reported.**

To: Mayor and City Council

From: Kirk Ives, Chief of Police

Date: January 21st, 2021

Re: Police Department Staff Report

Officers:

The arrest numbers are still down.

Domestic Violence cases are still low.

Officer Jacks wife has the COVID and he has been out since 01/19/2020. He has had no symptoms but has been in close contact. He should return in about a week.

Building update:

Phase two is complete.

Vehicles:

All other vehicles are still working great with no issues.

Matters of interest since last meeting on Police Activity:

We had 37 dispatched/reported calls since my last report. (does not always include self-initiated calls).

To: Mayor and City Council

From: Chadd Posch

Date: 01/22/2021

Re: Parks and facilities

- We lost a pine tree in the last windstorm that had to be removed from the park we were assisted by Public Works
- Working on final touches on senior center storage room
- Added kick plates to doors in police station
- Serviced UTV and work truck
- New rim panic bar to library back door
- Working on protective net for the new score board at the baseball field
- Picked up commodities for senior center
- Performed all regular duties

To: Mayor and City Council Members

From: Cole Hollis, Public Works Director

Date: January 26, 2021

Subject: Public Works Summary

1. Performed shutoffs and work orders as needed
2. Performed locates as needed
3. Well 7 Generator is still down (at Central Powers facility)
4. Continue process of moving water line at bridge located on 103rd St. S between 119th St. W and 103rd St. W.
5. Attend Sewer Lift station class (El Dorado)
6. Patch asphalt at 630 Rolling Hills Ct.
7. Haul compost to windrow
8. Read Meters
9. Grade W. Wood Ave.
10. Fly dump asphalt on alleys
11. Deliver Chlorine to wells
12. Ran 2000 feet of sewer main with Jetter
13. Performed water and sewer samples and taken to lab
14. Other normal duties and responsibilities



Clearwater Senior Center

Staff Report

January 21, 2020

To: Mayor & City Council

From: Amber Ives, Coordinator

We had a total of 14 iPads picked up for our residence through the Department on Aging. Everyone was very pleased with this donation and I look forward to hosting classes on how to use technology, with the hopes that some of these folks would come.

Construction is half done and the room is beginning to look great.

A review was complete from the state level of TEFAP. We have passed our assessment and are good to go for the next four years. I look forward to growing this project every month. Our doors will remain closed until February 1st.

Respectfully,
Amber Ives
Senior Center Coordinator